

**Rhododendron Water Association
Annual Meeting of the Membership
7:00 PM, Tuesday, May 20, 2014
Fireside Room, Mt. Hood Village Resort, Welches, OR 97067**

PRESENT: *(See sign-in sheet attached for Membership Sign-In and a separate sheet for Guest Sign-In)*

Call to Order: President Graeper

The President called the meeting to order at 7:04 PM in the Fireside Room at Mt. Hood Village Resort in Welches, Oregon. He welcomed attendees and thanked them for taking time out of their busy schedules to come hear the business of the association for 2013 and its plans for 2014 forward. He introduced the Board and the two principle contractors who serve the Board: David Jacob, Water Master, and Marilyn and Eric Peterson, Mountain Quail Business Services, Inc.

Special Presentation: Oregon Association of Water Utilities

The President then introduced a representative of Oregon Association of Water Utilities. Scott Berry, Circuit Rider with OAWU, presented RWA the Best Tasting Surface Water in the State of Oregon. He briefly described the selection process and the honor the award reflects on the association's leadership and management. President Graeper accepted the award with great appreciation for the recognition.

Guest Presentation: H.E.A.R.T

Mr. Chris Crislip, from H.E.A.R.T. (Hoodland Emergency Action Response Team) gave a presentation on topics related to Emergency Response and Preparedness, focusing on preparedness for natural disasters such as the recent Oso, WA landslide and how they dealt with the disaster and how the Hoodland region can minimize disaster impact here on the Mountain by planning ahead. The organization's goal is to help people help themselves. This is done in part with various training opportunities. There ensued a fact-filled presentation with attendees asking question. At the conclusion of the presentation, Steve Graeper expressed his appreciation to the H.E.A.R.T. team for their work and the presentation this evening.

The President then recessed the meeting for 5 minutes for a change out in presentation equipment and for giving attendees an opportunity to review the kit display table set up by H.E.A.R.T.

After the recess concluded at 7:50 PM, the agenda continued.

Executive Secretary's Report: MQBS, Inc.

Approval of the Minutes of the May 18, 2013 Annual Meeting (MQBS, Inc.)

It was moved and seconded to dispense with the reading of the Minutes. There was no discussion. The motion passed.

The President called for corrections and/or revisions to the circulated Minutes of the May 18, 2013 Annual Meeting. There were none brought forward. Dan Holm moved and Ralph Pitt seconded a motion to approve the Minutes as circulated. There was no further discussion. The motion passed.

Account Updates, Billing Changes, Website, and other administrative Details. (MQBS, Inc.)

Marilyn Peterson, MQBS, Inc. opened her presentation by bringing forward the Treasurer's Report in the agenda as her starting point. She handed out the 2013-year end reports. She then passed around the year to date 2014

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reports (through April). Both reports attached to the minutes of record. She briefly reviewed the reports with attendees.

Peterson then touched on collections and the nature of the difference between part time and non-use fees, a distinction, which is currently confusing to some members.

Investment in Bond Funds for Capital Improvement Projects (Ralph Pitt)

Ralph Pitt reported on the Ameriprise Investment.

Water Master Report: David Jacob

2013 Consumer Confidence Report

Jacob briefly noted the annual CCR. This report, as well as past reports, is posted on the RWA website.

Report on Filtration Plant and Distribution System Upgrades

Jacob's presentation included a photo presentation of the Lady Creek Water System pipe insulation project on a river crossing. This was presented as an illustration of the work that Rhododendron Water Association hopes to accomplish this summer on the swinging bridge across the Zigzag. The President described some of the urgencies that brought this project forward. This project will happen the 12th of August, 2014.

The Capital Project 10-year Plan Summary was circulated among attendees (Attached). It was noted that the SCADA system will have a ten year return on investment by being able to save money on the Water Master contract due to decreased trips to the headworks, etc.

Report on Service Metering and On-going Leak Detection and Repairs

Steve Graeper emphasized that the metering project is for leak detection, not water usage billing. Graeper's goal is to get the low flow down to about 20 gpm. When he started his mission, the system's low flow was running about 85 gpm; it is currently down to about 35 gpm.

President's Report: President Graeper

2014 Rate Increase

He noted there had been a 3% increase in 2014. It will stay at that rate for two years before being increased. These increases are entirely about increasing reserves to self-fund capital improvements.

RWA Accomplishments this year to Date

The Road 20 project is done as is the \$50,000 project replacing a diversion dam that was failing. A time-lapse video showcased the work of that project. That project was two years in preparation, three weeks in implementation.

Review of Capital Improvement Projects and a Look Forward to the Future

Graeper called for members to serve on the Board, there being one vacant position. In response to an inquiry from the floor, Graeper and other Board members emphasized that as long as they were serving, they will not ask the membership for a special assessment. This is not to say that RWA will not have a crisis. He believes that the company is positioned to be flexible in adjusting to such. He also reported on his work to position RWA favorably for loans, particularly when the association is building its reserves for projects.

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Results of Balloting: MQBS, Inc., Election Clerks

Election clerks Marilyn and Eric Peterson reported the balloting results: Steve Graeper: 29 votes, Dan Holm: 26 votes. Graeper and Holm were declared elected to the Board to serve for 2014-2017.

New Business

There was no New Business brought forward.

Member Questions/Suggestions

There were no Membership Questions or Suggestions.

Adjournment

John Young moved and Ron Werronen seconded a motion to adjourn the meeting. There being no further business before the Membership and no further discussion, the motion passed. The meeting was adjourned at 8:37 PM.

Respectfully submitted,

Marilyn Peterson
Mountain Quail Business Services, Inc.

Attachments

Sign-In Sheets of Membership and of Guests

Agenda

Minutes of the May 18, 2013 Annual Meeting of the Membership

2013 Financials, 2014 Year-to-Date

Consumer Confidence Report

Capital Improvements Project Summary for Ten Years Out

Election Clerks Report on the Balloting for Directors

Additional Information:

H.E.A.R.T. handout Family Communication Plan