

Rhododendron Water Association
Annual Meeting
May 21, 2016
Zigzag Inn, Zigzag, Oregon

1 PRESENT: Steve Graeper; Merv Novinger; Dan Holm; John Young; Bob Phillips; Ralph Pitt. Others present:
2 David Jacob, Water Master; Mindy Peterson, Recording Secretary.

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4 ABSENT: Laura Patty, Executive Secretary; Bill Nylund, Board Member, (both excused).

5 **CALL MEETING TO ORDER**

6 • **Welcome and Opening Remarks**

- 7 ○ President Steve Graeper opened the meeting at 2:07PM.
8 ○ Graeper thanked everyone for attending and announced that RWA was providing the pizza and
9 beverages for the meeting today. A small benefit of membership.
10 ○ Graeper introduced the Board of Directors: Ralph Pitt, Vice President/Treasurer; Merv Novinger,
11 Secretary; Dan Holm, Board Member/Filtration Plant Backup; Board Member, John Young; Board
12 Member Robert Phillips; Water Master/Filtration Plant Operator/System Engineer, David Jacob;
13 Mindy Peterson, Recording Secretary.
14 ○ Board Member Bill Nylund and Executive Secretary Laura Patty were Thanked in absentia as both
15 had excused absences;

16 • **Quorum Determination**

- 17 ○ Graeper determined a quorum was present for the meeting to proceed.

18 **SECRETARYS REPORT**

19 • **Approval of 2015 Annual Meeting Minutes**

- 20 ○ Graeper announced a Robert's Rules change. A call for the reading of the minutes is unnecessary
21 as long as the minutes have been distributed and made readily available.
22 ○ Kevin Liberty moved and Anne Kusminski seconded a **motion to accept the minutes as**
23 **circulated. Motion carried.**

24 **PRESIDENT'S REPORT**

25 • **RWA accomplishments to date**

- 26 ○ Graeper gave a huge Thank You to the RWA Board of Directors!
27 ▪ Great group of people to work with.
28 ▪ Couldn't have done all this work without them.
29 ▪ Questions are asked.
30 ▪ Due Diligence.
31 ▪ The RWA Board of Directors has come a tremendous way.
32 ○ Graeper announced the following accomplishments to date.
33 ▪ Major improvements on water distribution system.
34 ▪ Upgraded Filtration Plant.
35 ▪ Renovated dam and settling pond at head works intake.
36 ▪ Fully insulated river crossing.
37 ▪ Almost 2/3 of the system is metered
38 ▪ Leaks throughout system have been reduced by 75%

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1 • **Review of Capital Improvement projects and a look forward to the future**

2 ○ Graeper announced the following:

- 3 ▪ Renewed focus on everyone getting metered. Currently 60% is done.
- 4 ▪ Renewed focus on Distribution Line replacement.
- 5 ▪ Meters being placed to detect leaks only, not for billing water used.
- 6 ▪ Reminder that the line from RWA meter to the cabin is the cabin owner's responsibility.
- 7 ▪ RWA goal to get the leak rate down from the current 30GPM to under 10GPM.
- 8 ▪ Planning is well under way for 2nd water storage reservoir, possibly in the
- 9 Faubion/Woodlands neighborhood.

10 **EXECUTIVE SECRETARY / TREASURER'S REPORT**

11 • **Review of 2015**

- 12 ○ In Patty's absence, Graeper gave an overview of the 2015 Financials, which can be found on the
- 13 RWA website.
- 14 ○ RWA ended the year with - \$14,221.00 in Operating Cash.
- 15 ○ RWA's Assets were \$377,231.31.
- 16 ○ RWA P&L of -\$16,483.00. RWA used Reserve Funds to cover this.
- 17 ○ RWA Net Income \$82,559.00.

18 • **2016 Financials YTD**

- 19 ○ Graeper discussed the 2016 Financials YTD. Total Net Income ending April 2016 was \$87,165.70.
- 20 Expenses being \$25,013.38.
- 21 ○ Graeper announced there will be no increase in water rates next year, however, the year after that
- 22 there will be a 3% increase.

23 • **Account updates, billing changes**

- 24 ○ Graeper announced that the Board of Directors discussed and decided to eliminate monthly
- 25 residential billing.
- 26 ○ Graeper announced that credit card payments and quarterly payments are allowed.

27 • **Investment in Municipal Bond Funds for Capital Improvement Projects**

- 28 ○ Pitt reported that in 2015 RWA had 2 CD's.
- 29 ▪ A \$10,000 CD.
- 30 • This CD ended with a total of \$11,424.
- 31 ▪ A \$70,000 CD.
- 32 • The \$70,000 CD earns 1.04% and has \$35,000 left on it.
- 33 • This CD will mature on September 18, 2017.
- 34 ○ Pitt reported on the RWA Ameriprise Account.
- 35 ▪ Municipal Bond Fund started with \$42,500.
- 36 ○ Pitt announced that with these 3 investments, RWA has approximately \$77,594.

37 **WATER MASTER**

38 • **2015 Consumer Confidence Report**

- 39 ○ Jacob reported that the 2015 Consumer Confidence Report is on the RWA website.

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1 • **Report on Filtration Plant and Distribution System Upgrades**

- 2 ○ Jacob reported that the Filter Plant is running great!
- 3 ○ RWA installed a new stainless steel fish screen at the Intake pond. The costs were shared with
- 4 ODFW through a 60-40 cost share grant.

5 • **Report on Service Metering and on-going leak detection and repairs**

- 6 ○ Jacob reported that he would be putting in a couple of Branch Meters to determine leaks. There is
- 7 12 Branch Meters now and will be putting in 2 more.
- 8 ○ Jacob will focus on putting meters on Rd 10.
- 9 ○ Jacob reported that in the Holden area, RWA will have to put a new main on Hwy 26 in order to
- 10 meter this area.

11 **NEW BUSINESS**

12 • **Correspondence**

- 13 ○ Graeper read a letter from Carol Haugk thanking RWA for donating water for landscaping in the
- 14 garden area.

15 • **New Reservoir Location**

- 16 ○ Graeper reported that RWA is looking at several locations for a new 100,000+-gallon reservoir to
- 17 be installed.
- 18 ○ Graeper announced that one location is near the pressure-reducing shack located by The Skyway.
- 19 ▪ The Forest Service owns this land.

20 • **Absorbing the Zigzag Ranger Station complex**

- 21 ○ RWA and the Forest Service are in discussion regarding possibly absorbing them into the RWA
- 22 service area. The Board will discuss this later as details become clearer.

23 • **HAWC (Hoodland Area Water Companies)**

- 24 ○ Graeper announced that there are 57+ water companies from Alder Creek to Government Camp.
- 25 HAWC is a group of people formed to bring these companies together and if needed, provide water
- 26 to each other in case of an emergency. The meetings have been well received.

27 **RESULTS OF BALLOTING**

- 28 • Graeper announced that Merv Novinger and Bill Nylund's terms expire this year. Laura Patty tallied all
- 29 Ballots that were mailed and Mindy Peterson tallied all Ballots that were brought to the Annual Meeting.
- 30 That resulted of the balloting were: Novinger received 33 votes and Nylund received 32 votes. Both
- 31 Directors have been re-elected by the membership.

32 **MEMBER QUESTIONS/SUGGESTIONS**

- 33 • **None at this time**

34 **ADJOURNMENT**

- 35 • Graeper called for a motion to adjourn. Barbara Novinger moved and Sherry Holm seconded **a motion to**
- 36 **adjourn the meeting. The motion carried.** Graeper adjourned the meeting at 3:07PM.

37 Respectfully submitted,
38 Mindy Peterson, Recording Secretary